

Vacancy: Policy Officer

Contract: Full-time, permanent

Location: Brussels (occasional travel elsewhere in Europe)

Salary: €35-45k per annum

Start date: ASAP

Application deadline: 2 March 2025


About us

We are a climate think tank conducting data-driven and evidence-based advocacy to improve EU climate policy. We focus on policies such as the **EU Emissions Trading System (ETS)**, **Carbon Border Adjustment Mechanism (CBAM)**, and legislation around **carbon dioxide removals (CDR)**.

Who we are looking for

We are seeking a new member for our team, to drive successful campaigns that influence EU climate policy. As a day-to-day face of Sandbag, the Policy Officer will be a strong ambassador for the organisation, not just in their grasp of policy and politics, but in building and maintaining strong relationships with a wide array of different stakeholders.

Key responsibilities include:

- Tracking closely the political agenda and policymaking process at EU level as well as key Member State level, on all climate and related matters.
 - Reviewing key policies and identifying advocacy opportunities.
 - Getting insightful information on the political forces behind policy options.
 - Fostering strong relationships with key stakeholders in political spheres and other NGOs.
 - Creating strategic plans for our campaigns.
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- Promoting Sandbag's recommendations to key stakeholders such as policymakers at EU or Member State level, other NGOs and private businesses.
 - Contributing to relevant campaigns from other NGOs and getting NGOs to support our own initiatives.
 - Contributing to public consultations, roundtables, workshops as part of civil society.
 - Contributing to Sandbag's reports.
 - Reporting on Sandbag's campaigns and pitching our advocacy plans to funders.

Experience and qualification:

- Master's degree in a field relevant to Sandbag's work.
- 2 years' experience working as a political advocate, with a track record of successfully winning change.
- Recent experience working in Brussels' policy "bubble".
- Detailed knowledge of European climate policies, with a demonstrated passion for fighting climate change.
- The right to work in the European Union.

Skills:

- Excellent organisational and planning skills.
- Excellent communication skills in English, both in writing (blogs, articles, technical reports), presenting (public speaking, presentations) and in face-to-face meetings.
- The ability to write with precision and attention to detail.
- The ability to understand technical material (legislation, charts, reports) and explain it effectively to both technical and non-technical audiences.
- The ability to learn quickly, be autonomous and take initiatives.
- A taste for networking and establishing new professional relationships.
- Enthusiasm for working in a small organisation punching above its weight to achieve change.
- Proficiency with MS Office.

Application instruction

Please apply by sending a covering letter and CV to contact@sandbag.be by 2 March 2025. Interviews will take place shortly thereafter.