

Policy Officer



Recruiter	<u>SANDBAG</u>
Location	Brussels
Salary	€30-40k
Posted	11 Jul 2024
Start date	ASAP
Closing date	23 Jul 2024
Hours	Full time
Contract	permanent

Sandbag is a non-profit think tank which uses data analysis to build evidence-based campaigns on EU climate policy. We focus on policies such as the EU Emissions Trading Scheme (ETS), carbon border adjustment mechanisms (CBAM) and legislation around carbon dioxide removals.

We are seeking a new member of our team to drive successful campaigns influencing EU climate policy using our data-driven analysis.

The key responsibilities of the role are:

- Tracking closely the political agenda and policymaking process at EU level as well as key Member State level, on all climate and related matters;
- Getting insightful information on the political forces behind policy options;
- Fostering strong relationship with key stakeholders in political spheres, and other NGOs;
- Creating strategic plans for our campaigns;
- Promoting Sandbag's recommendations to key stakeholders, such as policymakers at EU or Member State level, other NGOs and private businesses;

- Promoting Sandbag's actions and recommendations to the wider public through the press and social media, e.g. drafting press releases, tweets etc.;
- Contributing to relevant campaigns from other NGOs and getting NGOs to support our own initiatives;
- Contributing to public consultations, roundtables, workshops as part of civil society;
- Contributing to Sandbag's reports;
- Reporting on Sandbag's campaigns and pitching our advocacy plans to funders.

As a day-to-day face of Sandbag in our most important constituency, the Policy Officer will need to be a strong ambassador for the organisation, not just in their grasp of policy and politics, but in building and maintaining strong relationships with a wide array of different stakeholders.

The candidate will have:

- A demonstrated passion for fighting climate change;
- a degree in a field relevant to Sandbag's work;
- previous experience working as a political advocate, with a track record of successfully winning change;
- knowledge of the European policy making process and an understanding of the main elements of the EU's response to the threat of climate change;
- recent experience working in Brussels;
- excellent organisational and planning skills;
- excellent communication skills in English, both in writing (blogs, articles, technical reports), presenting (public speaking, presentations) and in face-to-face meetings;
- the ability to write with precision and attention to detail;
- the ability to understand technical material (legislation, charts, reports) and explain it effectively to both technical and non-technical audiences;
- the ability to learn quickly, be autonomous and take initiatives;
- familiarity and confidence using social media;
- a taste for networking and establishing new professional relationships;
- enthusiasm for working in a small organisation punching above its weight to achieve change;
- proficiency with MS Office; and
- the right to work in the European Union.

The ideal candidate will have:

- A masters degree;
- Detailed knowledge of European climate policies;
- English as mother tongue; and
- fluency in European languages other than English.

Key information

The position is full-time, based in Brussels, but with occasional travel to elsewhere in Europe.

Application instructions

Please apply by sending a covering letter and CV to contact@sandbag.be by 23 July 2024. Interviews will take place shortly thereafter.