

Job offer - Policy Officer

Location: Brussels, Belgium (occasional travel possible)

Contract: Full-time (38h/week), permanent (under Belgian law), teleworking possible

Salary: Based on experience

Start date: As soon as possible

Closing date: 1 December 2024

About Sandbag

Sandbag is a **climate think tank** that conducts data-driven and evidence-based advocacy to improve EU policy. We combine expertise in decarbonisation with data analysis to propose policies that drive impactful, cost-effective emissions reductions in the EU and beyond. We focus on policies such as the **EU Emissions Trading Scheme (ETS)**, **carbon border adjustment mechanisms (CBAM)** and legislation around **carbon dioxide removals**.

About the role

We are seeking a passionate **Policy Officer** to lead advocacy campaigns and influence EU climate policy. As an ambassador for Sandbag, the role necessitates both a deep understanding of policy and politics and the ability to build and maintain relationships with a wide array of stakeholders.

Key responsibilities:

- **Track and analyse political and policy developments** in the EU and Members States on climate-related issues.
- Obtain insightful information on political dynamics that shape decisions.
- Contribute to Sandbag's **policy recommendations**.
- Contribute to **public consultations, roundtables, workshops** as part of civil society.
- Design and **implement advocacy campaigns**.
- **Foster relationships** with stakeholders in political spheres and NGOs.
- **Promote our recommendations** to stakeholders (policymakers, NGOs, businesses,...).
- **Contribute to relevant campaigns** from NGOs and get them to support our initiatives.
- **Contribute to drafting Sandbag's reports**.
- **Report** on our campaigns and pitch our work plans to funders.

Your profile

Experience

- A **Master's degree** in political science, EU studies, climate-related disciplines, or other fields related to Sandbag's work.
- At least **4 years of experience** as a political advocate, with a proven track record of policy impact.
- A recent **experience within Brussels'** policy environment ("bubble").
- The right to work in the EU.

Necessary skills:

- A demonstrated passion for fighting climate change.
- Detailed knowledge of European climate policies.
- Ability to understand technical material (legislation, charts, reports) and communicate to both technical and non-technical audiences.
- Excellent organisational and planning skills.
- Excellent communication skills in English, including writing (blogs, articles, technical reports), presenting (public speaking, presentations) and in face-to-face meetings.
- Attention to detail with a talent for precision in written and verbal communication.
- Ability to learn quickly, be autonomous and take initiative.
- Networking skills and enthusiasm for building professional relationships.
- Enthusiasm for working in a small organisation, punching above its weight to achieve change.

Desirable skills:

- Detailed knowledge of legislative developments on the CBAM and/or carbon dioxide removals.
- Knowledge of the steel and/or aluminium sectors.

How to apply

To apply, please send your **CV** and a **cover letter** to contact@sandbag.be with the subject line "PolicyOfficer-2025" by **1 December 2024**. Interviews will take place shortly after the deadline.

